

## **FRCC IS 2.1**

### **College or Campus Closure**

FRCC would like to share information about our inclement weather practices so that our students, you, and your teams can be prepared in case the weather impacts the operations of the College.

Please note that we are committed to ensuring that our students master the required competencies in our courses. As always, faculty/instructors should work with students to make up instruction missed due to inclement weather through alternatives such as extra assignments, individual conferences, library assignments, out-of-class work that complements what may be on a syllabus, and use of MyCourses (D2L).

When inclement weather is severe enough to limit our in-person operations on our campuses, students and employees will shift to remote work and learning for all services and classes. Critical personnel, such as the Campus Security and Preparedness staff and Facilities staff will report to their campuses, as directed by their supervisors.

All students will be notified to check their FRCC emails and their MyCourses (D2L) course shells for updates. Faculty and instructors should email their students and post updates in D2L. Teachers are encouraged to move to asynchronous assignments or synchronous course meetings as appropriate for their courses. It is also understood that not all classes (labs, hands-on skills, or courses with specialized equipment) can easily move to a remote option.

All employees, with the exception of critical personnel, will work and/or provide services remotely. Employees will contact their immediate supervisors if they have any questions or need help with their work.

Note that some programs will need to continue in-person instruction during a closure, notably nursing clinicals. In those cases, program directors are responsible for communicating the appropriate procedures ahead of time and during a storm to students.

If extenuating circumstances (e.g., large scale power outages due to weather) create a hardship for faculty and instructors to facilitate classes, classes may be canceled by FRCC. If individual faculty and instructors are experiencing difficulties due to the weather that is impacting their abilities to teach, they should contact their immediate supervisors for advice.

FRCC Organizational Guideline HR 2.8 discusses pay for employees who cannot perform their jobs at home and pay for critical personnel.